

Administrative Charging Committee for Baltimore City

ACC Public Session Minutes

Friday, August 11, 2023

10am-5pm

7 E. Redwood St, 9th Floor, Baltimore, MD 21202

Attendees: (Committee Members) Tierra Hawkes (Chair), Raymond Kelly, Jesmond Riggins, and Kim Rogers. Absent: Member David Cramer. (Staff) Mariel Shutinya (Chief, PAB), TaShawn Smithrick, Marissa Crockett, and Robin Drummond.

A. Call to Order - Rollcall

- a. The meeting was called to order at 10:06 am by Tiera Hawkes (Chair).
- b. Roll call and introductions
 - i. Committee members
 - ii. Staff

B. Review and Approval of Agenda

- a. The Committee reviewed the Agenda. Raymond Kelly moved to approve the August 11, 2023 Agenda, seconded by Jesmond Riggins. Agenda was approved without objections.
- b. Raymond Kelly moved to approve the July 27, 2023 Minutes seconded by Jesmond Riggins. Minutes approved without objections.

C. Staff Report

- a. Chief Shutinya gave the report and an overview of the meeting.
 - i. She had received two cases with issues, but going forward there should not be issues.
 - ii. Videos are not downloading properly – there will be audio.
 - iii. Chief Shutinya sent out a poll for September scheduling
 - iv. Civil Rights Week – PAB panel discussions
 - v. Law enforcement conference – Chicago – November

D. Case Review

The Committee, in accordance with the Maryland Open Meetings Act, Md. Code Ann., General Provisions, 3-305(b)(1) may vote to go into closed session to “discuss the appointment, employment, assignment, promotion, discipline, compensation, removal, resignation, or performance evaluation of an appointee, employee, or official over whom is has jurisdiction or any other personnel matter that affects one or more specific individuals.”

- a. Jesmond Riggins made a motion to close the open session seconded by Raymond Kelly. The open session was closed without objection at 10:17 am.
 - b. Motion to open the closed session. Opened without objection at 10:17 am.
 - c. The meeting was closed to the public at 10:17 am.
- E. Chief Shutinya will send a list of trainings for PAB members and staff.
- F. Motion made to close the meeting at 12:04 pm made by Raymond Kelly, seconded by Jesmond Riggins. Motion carried without objection.
- G. Meeting was adjourned at 12:04 pm.

Next ACC Meeting: Friday, August 22, 2023 (10 am-5 pm)