

Administrative Charging Committee for Baltimore City

ACC Public Session Minutes

Friday, September 8, 2023

10am-5pm

7 E. Redwood St, 9th Floor, Baltimore, MD 21202

Attendees: (Committee Members) Tierra Hawkes (Chair), Raymond Kelly, Jesmond Riggins, David Cramer, and Kim Rogers. (Staff) Mariel Shutinya (Chief, PAB), Marissa Crockett, and Robin Drummond.

A. Call to Order - Rollcall

- a. The meeting was called to order at 10:03 am by Tiera Hawkes (Chair).
- b. Roll call and introductions
 - i. Committee members
 - ii. Staff

B. Review and Approval of Agenda

- a. The Committee reviewed the Agenda. David Cramer moved to approve the September 8, 2023 Agenda. Agenda was approved without objections.
- b. David Cramer moved to approve the August 29, 2023 public session Minutes seconded by Jesmond Riggins.

C. Staff Report

- a. Chief Shutinya will be receiving the audit list of intakes and cases that will be expiring in advance. She explained why cases are given at the last minute. She is working on changing the process. She is also working with the BPD Compliance Division.
- b. Victim Services Advocate will start on the 18th
- c. CRW will be on November 1, 2023 for PAB – it will be a collaborative meeting.

D. Case Review

The Committee, in accordance with the Maryland Open Meetings Act, Md. Code Ann., General Provisions, 3-305(b)(1) may vote to go into closed session to “discuss the appointment, employment, assignment, promotion, discipline, compensation, removal, resignation, or performance evaluation of an appointee, employee, or official over whom is has jurisdiction or any other personnel matter that affects one or more specific individuals.”

- a. Raymond Kelly Cramer moved to close the Open Session and move into the Closed Session. The open session was closed without objection at 10:17 am.

- b. The meeting was closed to the public at 10:17 am.
- E. The Committee moved into the Open Session at 10:17 am.
- F. There was no further discussion in the Open Session.
- G. Meeting was adjourned by the Chair at 11:31 am.

Next ACC Meeting: September 15, 2023 (10 am-5 pm)