

Administrative Charging Committee for Baltimore City

ACC Public Session Minutes

Friday, October 6, 2023

10am-5pm

7 E. Redwood St, 9th Floor, Baltimore, MD 21202

Attendees: (Committee Members) Tierra Hawkes (Chair), Jesmond Riggins, David Cramer, and (Staff) Mariel Shutinya (Chief, PAB), TaShawn Smithrick, Marissa Crockett, and Robin Drummond. Absent: Raymond Kelly, Kim Rogers.

A. Call to Order - Rollcall

- a. The meeting was called to order at 12:08 pm by Tiera Hawkes (Chair).
- b. Roll call and introductions
 - i. Committee members
 - ii. Staff

B. Review and Approval of Agenda

- a. The Committee reviewed the Agenda. David Cramer moved to approve the October 6, 2023 Agenda. Agenda was approved without objections.
- b. David Cramer moved to approve the September 2, 2023, public session minutes, seconded by Jesmond Riggins. Motion carried without objection.
- c. David Cramer moved to approve the September 29, 2023, public session Minutes seconded by Jesmond Riggins with one correction. Motion carried without objection and minutes approved with one correction.

C. Staff Report

- a. Civil Rights Week – Oct 30th ACC has free tickets.
- b. Analyst position is being reposted.

D. Case Review

The Committee, in accordance with the Maryland Open Meetings Act, Md. Code Ann., General Provisions, 3-305(b)(1) may vote to go into closed session to “discuss the appointment, employment, assignment, promotion, discipline, compensation, removal, resignation, or performance evaluation of an appointee, employee, or official over whom is has jurisdiction or any other personnel matter that affects one or more specific individuals.”

- a. Jesmond Riggins moved to close the Open Session and move into the Closed Session. The open session was closed without objection at 12:11 pm.
- b. The meeting was closed to the public at 12:11 am.

- E. The Committee moved into the Open Session at 2:14 pm.
 - a. Policy discussions will take place at a later meeting.
- F. There was no further discussion in the Open Session.
- G. Meeting was adjourned by the Chair at 2:14 pm.

Next ACC Meeting: October 13, 2023 (10 am-5 pm)