

Administrative Charging Committee for Baltimore City

ACC Public Session Minutes

Thursday, November 2, 2023

10am-4pm

Reeves Conference Room, City Hall, 100 Holliday Street, 4th Floor, Baltimore, MD 21202

Attendees: (Committee Members) Tierra Hawkes (Chair), David Cramer, Raymond Kelly, Jesmond Riggins, (Staff) Mariel Shutinya (Chief, PAB), TaShawn Smith, Marissa Crockett, and Robin Drummond. Guest: David (DOJ)

A. Call to Order - Rollcall

- a. The meeting was called to order at 10:35 am by Tiera Hawkes (Chair).
- b. Roll call and introductions
 - i. Committee members
 - ii. Staff

B. Review and Approval of Agenda

- a. The Committee reviewed the Agenda. David Cramer moved to approve the November 2, 2023, Agenda. Approved without objection.
- b. October 6, 2023, minutes tabled until the next meeting.
- c. October 13, 2023, minutes tabled until the next meeting.
- d. October 23, 2023, minutes tabled until the next meeting.
- e. October 27, 2023, minutes tabled until the next meeting.

C. Staff Report

- a. Chief Shutinya gave the report and an overview of the meeting.
 - i. Chief Shutinya highlighted the Victim Services event with MONSE.
 - ii. No meeting next week.
 - iii. No meeting on Nov 24th
 - iv. Possibly a meeting in house on November 17, 2023. Chief Shutinya will confirm the date.
 - v. She would like to discuss scheduling around the holidays should there be any cases expiring.
 - vi. Chair Hawkes and Chief Shutinya will attend the NACOLE.
 - vii. December 15, 2023, and December 16, 2023, there will be a virtual session of NACOLE offered to Staff and members if interested. Please let Chief Shutinya know. She will send out more information.

D. Case Review

The Committee, in accordance with the Maryland Open Meetings Act, Md. Code Ann., General Provisions, 3-305(b)(1) may vote to go into closed session to “discuss the appointment, employment, assignment, promotion, discipline, compensation, removal, resignation, or performance evaluation of an appointee, employee, or official over whom is has jurisdiction or any other personnel matter that affects one or more specific individuals.”

- a. David Cramer moved to close the Open Session and move into the Closed Session, at 10:40 am. The Open Session was closed without objection at 10:40 am.
 - b. The meeting was closed to the public at 10:40 am.
- E. The Open Meeting Session was reopened at 12:45 pm for open discussion.
- F. Civil Rights Week
- a. Member Jesmond Riggins thanked staff for their work during the Civil Rights Week.
 - b. Chair Hawkes complimented the Civil Rights Breakfast.
- G. There was no further discussion in the Open Session.
- H. Meeting was adjourned by the Chair at 12:46 pm.

Next ACC Meeting: Friday, November 17, 2023 (10 pm-5 pm) – 7 E Redwood Street,
Baltimore, MD 21202