

Administrative Charging Committee for Baltimore City

ACC Public Session Minutes

Friday, December 13, 2023

11:30 am-5pm

7 E. Redwood St, 9th Floor, Baltimore, MD 21202

Attendees: (Committee Members) Tierra Hawkes (Chair), Raymond Kelly (Vice Chair), Jesmond Riggins, David Cramer, and Kim Rogers. (Staff) Mariel Shutinya (Chief), Samuela Ansah, Jumel Howard, Marissa Crockett, and Robin Drummond.

A. Call to Order - Rollcall

- a. The meeting was called to order at 11:31 am by Tierra Hawkes (Chair).
- b. Roll call and introductions
 - i. Committee members
 - ii. Staff

B. Review and Approval of Agenda

- a. The Committee reviewed the Agenda. Raymond Kelly moved to approve the December 13, 2023 Agenda. Agenda was approved without objections.
- b. Minutes on hold until next week.

C. Staff Report

- a. No staff report.

D. Case Review

The Committee, in accordance with the Maryland Open Meetings Act, Md. Code Ann., General Provisions, 3-305(b)(1) may vote to go into closed session to “discuss the appointment, employment, assignment, promotion, discipline, compensation, removal, resignation, or performance evaluation of an appointee, employee, or official over whom it has jurisdiction or any other personnel matter that affects one or more specific individuals,” and to “comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter.”

- a. Raymond Kelly moved to close the Open Session and move into the Closed Session. The open session was closed without objection at 11:34 am.
- b. The Committee moved into the Open Session at 12:55 pm.
- c. Committee discussed having an in-person vs virtual or hybrid meetings.

The Committee agreed to have meeting on Fridays in person at 10:00 am for 2024.

G. Meeting was adjourned by the Chair at 12:58 pm.

Next ACC Meeting: December 21, 2023 (10:00 am-5 pm)