

Administrative Charging Committee for Baltimore City

ACC Public Session Minutes

Monday, December 18, 2023

3:30 pm-5pm

Zoom – Virtual Meeting

Attendees: (Committee Members) Tierra Hawkes (Chair), Raymond Kelly (Vice Chair), and David Cramer. Kim Rogers, Jesmond Riggins (absent). (Staff) Aeiramique Glass (Deputy Chief), Marissa Crockett, Caylin Young, and Robin Drummond.

A. Call to Order - Rollcall

- a. The meeting was called to order at 3:34 pm by Tierra Hawkes (Chair).
- b. Roll call and introductions
 - i. Committee members
 - ii. Staff

B. Review and Approval of Agenda

- a. The Committee reviewed the agenda. David Cramer moved to approve the December 18, 2023, Agenda. Agenda was approved without objections.
- b. Minutes on hold until next meeting.

C. Staff Report

- a. Marissa Crockett will be adding another case to the December 21, 2023, meeting and to the December 28, 2023 meeting.

D. Case Review

The Committee, in accordance with the Maryland Open Meetings Act, Md. Code Ann., General Provisions, 3-305(b)(1) may vote to go into closed session to “discuss the appointment, employment, assignment, promotion, discipline, compensation, removal, resignation, or performance evaluation of an appointee, employee, or official over whom it has jurisdiction or any other personnel matter that affects one or more specific individuals,” and to “comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter.”

- a. Raymond Kelly moved to close the Open Session and move into the Closed Session. The open session was closed without objection at 3:34 pm.
- b. The Committee moved back into the Open Session at 3:42 pm.
 - a. Deputy Chief Glass would like to meet with member Raymond Kelly regarding the inventory policy recommendation and searches. Member Raymond Kelly would like to include member Jesmond Riggins.
 - b. Deputy Chief Glass will continue to follow-up with other policy recommendations in the next meeting.
- c. Member David Cramer confirmed the time of the next meeting. Chair Hawkes asked if Ms. Drummond about the link for the next meeting. Ms. Drummond will send a new link.

G. Meeting was adjourned by the Chair at 3:47 pm. Meeting adjourned with objection.

Next ACC Meeting: December 21, 2023 (10:00 am-5 pm) via Zoom.