

Administrative Charging Committee for Baltimore City

ACC Public Session Minutes

Friday, April 12, 2024

10:00 am-5 pm

7 E. Redwood Street, 9th Floor, Baltimore, MD 21202

Attendees: (Committee Members) Tierra Hawkes (Chair), Raymond Kelly (Vice Chair), David Cramer, and Kim Rogers Absent: Jesmond Riggins. Staff: Lisa Kelly (Chief of Investigations), Tashawn Smith, Marissa Crockett, Megan Mishou and Robin Drummond.

A. Call to Order - Rollcall

- a. The meeting was called to order at 10:05 am by Tiera Hawkes (Chair).
- b. Roll call and introductions.
 - i. Committee members
 - ii. Staff

B. Review and Approval of Agenda

- a. David Cramer moved to approve the April 12, 2024 Agenda. The Agenda was approved without objections.

C. Review and Approval of Minutes

- a. David Cramer moved to approve the March 28, 2024 minutes.

D. Staff Report

- a. Chief Lisa Kelly spoke about the PIB staffing shortage.
 - i. ACC case managers can pull discipline and provide it to the ACC.
 - ii. Supervisor Megan Mishou stated that the discipline is generated at the start of the case, but they need to receive updated cases.
- b. Chief Lisa Kelly stated that she had asked PIB to provide a spreadsheet of what cases have expired.
- c. Regarding Trial boards, the PAB had selected a civilian to be trained, and they are working 3-4 civilians.
 - i. The mayor appoints the Law Judge
 - ii. MOGR moves the appointments
- d. Megan Mishou: There is a new folder of 2023 expired cases. Megan did an audit of these cases. There were 17 cases that were never heard. She suggests a special meeting to hear those cases. They can be added to a regular meeting.
- e. Ms. Mishou stated that the PAB Chair requested a meeting with the PIB. She would like to invite ACC members to that meeting.
- f. Member Raymond Kelly stated that he will also be addressing a best practices/training and SOPs.
- g. Reminders: Members David Cramer and Jesmond Riggins will not be in attendance on April 19, 2024.

E. Case Review

The Committee, in accordance with the Maryland Open Meetings Act, Md. Code Ann., General Provisions, 3-305(b)(1) may vote to go into closed session to “discuss the appointment, employment, assignment, promotion, discipline, compensation,

removal, resignation, or performance evaluation of an appointee, employee, or official over whom it has jurisdiction or any other personnel matter that affects one or more specific individuals,” and to “comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter.”

- a. David Cramer moved to close the Open Session and move into the Closed Session. The Open Session was closed without objection at 10:18 am.
- b. The Committee moved back into the Open Session at 12:29 pm.
- c. The Committee moved to go back into Closed Session at 12:29 pm to further discuss a case.
- d. David Cramer moved to close the meeting at 12:30 pm. Meeting adjourned without objection.

F. Meeting was adjourned at 12:30 pm.

Next ACC Meeting: April 19, 2024 (10:00 am-5 pm)