

# Administrative Charging Committee for Baltimore City

## ACC Public Session Minutes

Friday, April 5, 2024

10:00 am-5 pm

7 E. Redwood Street, 9<sup>th</sup> Floor, Baltimore, MD 21202

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**Attendees:** (Committee Members) Raymond Kelly (Vice Chair), David Cramer, Jesmond Riggins. Absent: Tierra Hawkes, Kim Rogers. Staff: Lisa Kelly (Acting Deputy Directory, and Chief of Investigations) Tashawn Smith, Terrie Lewis, Marissa Crockett, and Robin Drummond.

### A. Call to Order - Rollcall

- a. The meeting was called to order at 10:05 am by Raymond Kelly (Vice Chair).
- b. Roll call and introductions.
  - i. Committee members
  - ii. Staff

### B. Review and Approval of Agenda

- a. David Cramer moved to approved the March 22, 2023 Agenda. The Agenda was approved without objections.

C. Vice Chair Kelly stated that 35 Cases are too many cases for a part-time employee to handle. Commissioners weighed in.

D. Members noted that cases will continue to be last minute. Member Jesmond suggested sorting the cases by dates, and to create teams to split up the cases. The Committee need

E. Tashawn asked the Committee about how many cases would they feel comfortable. Vice Chair Kelly stated that 15 cases take about 15 hours. Jesmond suggested 10 cases to allow the buffer for expired cases. Committee members discussed no more than 20 cases.

F. Ray Kelly spoke about monitoring team preparing assessment for misconduct.

G. He also spoke about COTIF being in compliance.

### H. Staff Report/Directors Report

- a. OECR is in the process of posting four positions:
  - i. Data Analyst
  - ii. Policy Analyst
  - iii. Chief of PAB
  - iv. Deputy Chief.

### I. Case Review

The Committee, in accordance with the Maryland Open Meetings Act, Md. Code Ann., General Provisions, 3-305(b)(1) may vote to go into closed session to “discuss the appointment, employment, assignment, promotion, discipline, compensation,

removal, resignation, or performance evaluation of an appointee, employee, or official over whom it has jurisdiction or any other personnel matter that affects one or more specific individuals,” and to “comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter.”

- a. David Cramer moved to close the Open Session and move into the Closed Session. The Open Session was closed without objection at 10:22 am.
- b. The Committee moved back into the Open Session at 2:06 pm.
- c. David Cramer moved to close the meeting. Meeting adjourned without objection.

F. Meeting was adjourned at 2:06 pm.

Next ACC Meeting: April 12, 2024 (10:00 am-5 pm)