

Administrative Charging Committee for Baltimore City

ACC Public Session Minutes

Thursday, May 17, 2024

6pm-8pm

7 E. Redwood Street, Baltimore, MD 21202

Attendees: (Committee Members) Tierra Hawkes (Chair), Raymond Kelly (Vice Chair), David Cramer, Jesmond Riggins. Absent: Kim Rogers. Staff: Caylin Young (Deputy Directory), Tashawn Smith, Marissa Crockett, Megan Mishou, Samuela Ansah, and Robin Drummond.

- A. Call to Order - Rollcall
 - a. The meeting was called to order at 10:08 am by Raymond Kelly (Vice Chair).
 - b. Roll call and introductions.
 - i. Committee members
 - ii. Staff
- B. Review and Approval of Agenda
 - a. David Cramer moved to approve the May 17, 2024 Agenda. The Agenda was approved without objections.
- C. Review and Approval of Minutes
 - a. Member Jesmond Riggins moved to approve the May 9, 2024 minutes. Minutes were approved without objection.
- D. Staff Report
 - a. Deputy Director Young spoke about getting the disciplinary histories over to the ACC, and stated that they are working on it. The loophole regarding the data report will be coming in as well. He asked Megan Mishou to give an overview of the process and what it is about. She responded and noted that the spreadsheet will be available for ACC members to review. About 643 cases have been completed in this fiscal year.
 - b. Raymond Kelly (Vice Chair) stated that ACC has the most output, and that it is a lot of hours weekly. Member Jesmond Riggins also mentioned if this should be a fulltime job.
 - c. Ms. Mishou said it should be brought to legal about the about the number cases reviewed in the other ACC's.
 - d. Mr. Riggins spoke about variables and what cases are determined to be reviewed by ACC. He mentioned that once the ACC receives a case, they have to hear it within 30 days. However, if they have to request disciplinary records, there is an exception to the 30 days . He stated that this is in the state law and in the

ordinance under duties. He referenced Article 1¹. The Committee discussed the need to change the law.

E. Case Review

The Committee, in accordance with the Maryland Open Meetings Act, Md. Code Ann., General Provisions, 3-305(b)(1) may vote to go into closed session to “discuss the appointment, employment, assignment, promotion, discipline, compensation, removal, resignation, or performance evaluation of an appointee, employee, or official over whom it has jurisdiction or any other personnel matter that affects one or more specific individuals,” and to “comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter.”

- a. Member David Cramer moved to close the Open Session and move into the Closed Session. The Open Session was closed without objection at 10:28 am.
- b. The Committee moved back into the Open Session at 12:24 pm.
- c. Chair Hawkes adjourned the meeting without objection at 12:26 pm.

F. Meeting was adjourned at 12:26 pm.

Next ACC Meeting: May 24, 2024 (10:00 am-5 pm)

¹ [Art 01 - MayorCouncil \(rev 28AUG23\).pdf \(baltimorecity.gov\)](#)