

# Administrative Charging Committee for Baltimore City

## ACC Public Session Minutes

Thursday, May 24, 2024

6pm-8pm

7 E. Redwood Street, Baltimore, MD 21202

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**Attendees:** (Committee Members) Tierra Hawkes (Chair), Raymond Kelly (Vice Chair), David Cramer, Jesmond Riggins, Kim Rogers. Staff: Caron Watkins (Director), Marissa Crockett, Megan Mishou, Zachary Wellman, Lisa Kelly (Chief of Investigations), Samuela Ansah, and Robin Drummond.

- A. Call to Order - Rollcall
  - a. The meeting was called to order at 10:05 am by Tierra Hawkes (Chair).
  - b. Roll call and introductions.
    - i. Committee members
    - ii. Staff
- B. Review and Approval of Agenda
  - a. David Cramer moved to approve the May 24, 2024 Agenda. The Agenda was approved without objections.
- C. Review and Approval of Minutes
  - a. Member Raymond Kelly moved to approve the May 17, 2024 minutes. Minutes were approved without objection.
- D. Director's Report – Caron Watkins
  - a. Updates –
    - i. Spoke about an expired case.
      - 1. Interim Director Watkins and Megan Mishou will continue to follow-up on expired cases and advocate on behalf of the Committee.
      - 2. Interim Director Watkins will follow-up and bring the case next week for the ACC to review.
    - ii. She would like to go back to weekly meetings and make it a priority.
    - iii. Committee members weighed in on the process.
- E. Case Review

The Committee, in accordance with the Maryland Open Meetings Act, Md. Code Ann., General Provisions, 3-305(b)(1) may vote to go into closed session to “discuss the appointment, employment, assignment, promotion, discipline, compensation, removal, resignation, or performance evaluation of an appointee, employee, or official

over whom is has jurisdiction or any other personnel matter that affects one or more specific individuals,” and to “comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter.”

- a. Member David Cramer moved to close the Open Session and move into the Closed Session. The Open Session was closed without objection at 10:19 am.
- b. The Committee moved back into the Open Session at 12:21 pm.
- c. Chair Hawkes adjourned the meeting without objection at 12:21 pm.

F. Meeting was adjourned at 12:21 pm.

Next ACC Meeting: May 31, 2024 (10:00 am-5 pm)