

Administrative Charging Committee for Baltimore City

ACC Public Session Minutes

Friday, May 3, 2024

10:00 am-5 pm

7 E. Redwood Street, 9th Floor, Baltimore, MD 21202

Attendees: (Committee Members) Tierra Hawkes (Chair), Raymond Kelly (Vice Chair), Kim Rogers, Jesmond Riggins, and David Cramer Staff: Lisa Kelly (Chief of Investigations) Tashawn Smith (via phone), Marissa Crockett, Megan Mishou, and Robin Drummond.

A. Call to Order - Rollcall

- a. The meeting was called to order at 10:11 am by Tiera Hawkes (Chair).
- b. Roll call and introductions.
 - i. Committee members
 - ii. Staff

B. Review and Approval of Agenda

- a. David Cramer moved to approve the May 3, 2024 Agenda. The Agenda was approved without objections.

C. Review and Approval of Minutes

- a. Raymond Kelly moved to approve the April 26, 2024 minutes. Minutes were approved without objection.

D. Staff Report

- a. Chief Kelly gave an update on a meeting of the PIB this week. She will expand in the executive session.
 - i. New Procedures:
 1. Receive report each week listing cases that fall within 30, 60, 90 days of expiration
 2. Provide direct access to cases that fall within the 30-day expiration to OECR, even if the investigation is not complete
 3. Each Friday PIB will provide 2 available staff members to respond to requests for disciplinary history.
 - a. Action: This will be in writing for ACC.
 - b. Chief Kelly would prefer that requests be made by phone call and followed up with an email.
 - c. Requests should be answered before the end of the ACC meeting.
- b. Chief Kelly spoke about the MD Police Standards Training Committee. Please let Chief Kelly know if anyone plans to attend and if accommodations are needed.

- c. Members David Cramer and Jesmond Riggins will not be in attendance next week.

E. Case Review

The Committee, in accordance with the Maryland Open Meetings Act, Md. Code Ann., General Provisions, 3-305(b)(1) may vote to go into closed session to “discuss the appointment, employment, assignment, promotion, discipline, compensation, removal, resignation, or performance evaluation of an appointee, employee, or official over whom it has jurisdiction or any other personnel matter that affects one or more specific individuals,” and to “comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter.”

- a. David Cramer moved to close the Open Session and move into the Closed Session. The Open Session was closed without objection at 10:22 am.
- b. The Committee moved back into the Open Session at 12:30 pm.
- c. Chair Hawkes adjourned the meeting without objection at 12:30 pm.

F. Meeting was adjourned at 12:30 pm.

Next ACC Meeting: May 10, 2024 (10:00 am-5 pm)