

# Administrative Charging Committee for Baltimore City

## ACC Public Session Minutes

Friday, May 31, 2024

10:00am-5pm

7 E. Redwood Street, Baltimore, MD 21202

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**Attendees:** (Committee Members) David Cramer, Jesmond Riggins, Kim Rogers. Absent: Tierra Hawkes (Chair), Raymond Kelly (Vice Chair) Staff: Caron Watkins (Director), Lisa Kelly (Chief of Investigations, Megan Mishou (Supervisor), Marissa Crockett, Tashawn Smith, and Robin Drummond.

- A. Call to Order - Rollcall
  - a. The meeting was called to order at 10:02 am by Acting Chair Kim Rogers.
  - b. Roll call and introductions.
    - i. Committee members
    - ii. Staff
- B. Review and Approval of Agenda
  - a. David Cramer moved to approve the May 31, 2024 Agenda. The Agenda was approved without objections.
- C. Review and Approval of Minutes
  - a. Member David Cramer moved to approve the May 24, 2024 minutes. Minutes were approved with corrections.
- D. Director's Report – Lisa Kelly
  - a. Updates –
    - i. Chief Kelly mentioned Civil Rights Week. Members may send in suggestions to her.
    - ii. Megan Mishou talked about her last day with PAB coming soon.
      - 1. Jesmond Riggins commented on the need to have staff.
      - 2. Chief Kelly stated that Interim Director Watkins is hiring two case managers and a policy analyst.
      - 3. Jesmond Riggins also spoke about how policy issues are being identified. He spoke about how the staff are being structured for PAB, ie data, trends, policy. He asked questions about how things are structured.
      - 4. David Cramer noted that the ACC needs permanent staff and not acting staff. He is disappointed about the staffing and would like this noted in the minutes.
      - 5. Kim Rogers agreed that there is an issue with turn-over of staff.
      - 6. Action: schedule a virtual meeting with Interim Director Watkins.

- iii. Committee members continued to give suggestions on the structure of staff and what the ACC and PAB need. Jesmond Riggins said that it needs to be looked at and discussed.

#### E. Case Review

The Committee, in accordance with the Maryland Open Meetings Act, Md. Code Ann., General Provisions, 3-305(b)(1) may vote to go into closed session to “discuss the appointment, employment, assignment, promotion, discipline, compensation, removal, resignation, or performance evaluation of an appointee, employee, or official over whom it has jurisdiction or any other personnel matter that affects one or more specific individuals,” and to “comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter.”

- a. Member David Cramer moved to close the Open Session and move into the Closed Session. The Open Session was closed without objection at 10:18 am.
- b. The Committee moved back into the Open Session at 1:00 pm.
- c. Acting Chair Kim Rogers adjourned the meeting without objection at 1:00 pm.

F. Meeting was adjourned at 1:00 pm.

Next ACC Meeting: June 7, 2024 (10:00 am-5 pm)