

Administrative Charging Committee for Baltimore City

ACC Public Session Minutes

Friday, June 14, 2024

10 am-5pm

7 E. Redwood Street, Baltimore, MD 21202

Attendees: (Committee Members) Tierra Hawkes (Chair), Raymond Kelly, David Cramer, Jesmond Riggins, Kim Rogers. Staff: Caron Watkins (Interim Director), Lisa Kelly (Chief of Investigations), Marissa Crockett, Tashawn Smith, Samuela Ansah and Robin Drummond.

- A. Call to Order - Rollcall
 - a. The meeting was called to order at 10:01 am by Chair Hawkes.
 - b. Roll call and introductions.
 - i. Committee members
 - ii. Staff
- B. Review and Approval of Agenda
 - a. Raymond Kelly moved to approve the June 14, 2024 Agenda. The Agenda was approved without objections.
- C. Review and Approval of Minutes
 - a. Minutes will be reviewed next week - June 7, 2024 minutes.
 - b. Note: Tashawn will check minutes vs determinations.
- D. Director's Report
 - a. Updates –
 - i. Lisa Kelly will be taking a more of an active role, ie. determination letters and support the ACC Division.
 - ii. Tashawn Smith will be checking the accuracy of the minutes and decisions.
 - iii. Director Watkins will be hiring two more people to help with the
 - iv. There should be a response by the close of this week per the Law Dept. from ACC.
 - v. OECR is working on CMTS to provide more accurate data.
- E. Case Review

The Committee, in accordance with the Maryland Open Meetings Act, Md. Code Ann., General Provisions, 3-305(b)(1) may vote to go into closed session to “discuss the appointment, employment, assignment, promotion, discipline, compensation, removal, resignation, or performance evaluation of an appointee, employee, or official over whom it has jurisdiction or any other personnel matter that affects one or more specific individuals,” and to “comply with a specific constitutional, statutory, or

judicially imposed requirement that prevents public disclosures about a particular proceeding or matter.”

- a. Member David Cramer moved to close the Open Session and move into the Closed Session. The Open Session was closed without objection at 10:09 am.
 - b. The Committee moved back into the Open Session at 12:51 pm.
 - c. Chair Hawkes adjourned the meeting without objection at 12:52 pm.
 - d. Chair Hawkes thanked Megan Mishou for all her hard work.
- F. Meeting was adjourned at 12:52 pm.

Next ACC Meeting: June 21, 2024 (10:00 am-5 pm)