Administrative Charging Committee for Baltimore City

ACC Public Session Minutes

Friday, July 21, 2023

10am-4pm

7 E. Redwood St, 9th Floor, Baltimore, MD 21202

Attendees: (Committee Members) Tierra Hawkes (Chair), David Cramer, Raymond Kelly, and Kim Rogers. (Staff) Caylin Young (Deputy Director), Mariel Shutinya (Chief, PAB), TaShawn Smithrick, Marissa Crockett, and Robin Drummond.

A. Call to Order - Rollcall
   a. The meeting was called to order at 10:00 am by Tiera Hawkes (Chair).
   b. Roll call and introductions
      i. Committee members
      ii. Staff

B. Review and Approval of Agenda
   a. The Committee reviewed the Agenda. David Cramer moved to approve without objections July 21, 2023.
   b. David Cramer moved to approve the July 14, 2023 Minutes seconded by Raymond Kelly. Approved without objections.

C. Staff Report
   a. Chief Shutinya gave the report and an overview of the meeting.
      i. Case Managers are present and Chief Shutinya will pull the next cases. Decisions are pending official sign-off.

D. Case Review

   The Committee, in accordance with the Maryland Open Meetings Act, Md. Code Ann., General Provisions, 3-305(b)(1) may vote to go into closed session to "discuss the appointment, employment, assignment, promotion, discipline, compensation, removal, resignation, or performance evaluation of an appointee, employee, or official over whom is has jurisdiction or any other personnel matter that affects one or more specific individuals."

   a. David Cramer made a motion to close the open session, seconded by Raymond Kelly at 10:21 am. Closed without objection.
   b. The meeting was closed to the public at 10:21 am.

E. The Open Meeting Session was reopened at 11:36 am for open discussion.

F. Deputy Caylin asked ACC members to think about how meetings are going and to have discussions in open session of their experiences and trends.
G. Raymond Kelly moved to adjourn the meeting. Motion carried without objection.
H. Meeting was adjourned at 11:47 am.

Next ACC Meeting: Thursday, July 27, 2023 (10 am-5 pm)