

Administrative Charging Committee for Baltimore City

ACC Public Session Minutes

Friday, July 27, 2023

10am-5pm

7 E. Redwood St, 9th Floor, Baltimore, MD 21202

Attendees: (Committee Members) Tierra Hawkes (Chair), David Cramer, Raymond Kelly, Jesmond Riggins, and Kim Rogers. (Staff) Caylin Young (Deputy Director), Mariel Shutinya (Chief, PAB), TaShawn Smithrick, Marissa Crockett, and Robin Drummond.

A. Call to Order - Rollcall

- a. The meeting was called to order at 10:00 am by Tiera Hawkes (Chair).
- b. Roll call and introductions
 - i. Committee members
 - ii. Staff

B. Review and Approval of Agenda

- a. The Committee reviewed the Agenda. David Cramer moved to approve the July 27, 2023. Minutes were approved without objections.
- b. Raymond Kelly moved to approve the July 21, 2023 Minutes seconded by Jesmond Riggins. Approved without objections.

C. Election of Vice Chair

- a. David Cramer nominated Raymond Kelly to be Vice Chair, seconded by Jesmond Riggins. All were in favor of Raymond Kelly being the Vice Chair.

D. Staff Report

- a. Chief Shutinya gave the report and an overview of the meeting.
 - i. She met with PIB and gave a report from the meeting.
 1. Officers will no longer receive punitive counseling for cases where they do not turn on body worn camera - they will be charged.
 2. Loss of pay vs loss of leave has caused staffing issues.
 - a. If 4-5 days or more, do a loss of pay
 - b. If 1-3 days, do loss of leave
 - c. If no leave available, then it goes to loss of pay.
 3. The Committee agreed to decide on a case by case basis.
 - ii. Autumn Grant will be doing legislative work
 - iii. OECR is in the process of hiring a new fulltime policy analyst for PAB.
 - iv. OECR is looking to hire a fulltime intake person.

E. Case Review

The Committee, in accordance with the Maryland Open Meetings Act, Md. Code Ann., General Provisions, 3-305(b)(1) may vote to go into closed session to “discuss the appointment, employment, assignment, promotion, discipline, compensation, removal, resignation, or performance evaluation of an appointee, employee, or official over whom is has jurisdiction or any other personnel matter that affects one or more specific individuals.”

- a. David Cramer made a motion to close the open session. The open session was closed without objection at 10:11 am.
 - b. Motion to open the closed session. Opened without objection at 10:11 am.
 - c. The meeting was closed to the public at 10:11 am.
- F. Motion made to open the meeting at 12:04 pm by David Cramer. Motion carried without objection.
- G. Meeting was adjourned at 12:04 pm.

Next ACC Meeting: Friday, August 11, 2023 (10 am-5 pm)