

Administrative Charging Committee for Baltimore City

ACC Public Session Minutes

Friday, August 2, 2024

7 E. Redwood Street, Baltimore, MD 21202

Attendees: (Committee Members) Tiera Hawkes (Chair) David Cramer, Jesmond Riggins
Absent: Raymond Kelly (Vice Chair), Kim Rogers
Staff: Caron Watkins (Interim Director), Lisa Kelly (Chief of Investigations), Marissa Crockett, Tashawn Smith, and Robin Drummond.

A. Call to Order - Rollcall

- a. The meeting was called to order at 10:09 am by Chair Hawkes.
- b. Roll call and introductions.
 - i. Committee members
 - ii. Staff

B. Review and Approval of Agenda

- a. David Cramer moved to approve the August 2, 2024 Agenda. The Agenda was approved without objections.

C. Review and Approval of Minutes

- a. David Cramer moved to approved the public session minutes for July 26, 2024. Minutes were approved without objections.

D. Director's Report

- a. Updates – Lisa Kelly on behalf of Interim Director Watkins
 - i. New Complaint intake specialist – Kashira Al-Sabir
 - ii. Recruitment for the following positions
 1. Data Analyst
 2. Public relations & Social Media Specialist
 3. ACC Case Manager
 4. ACC Case Manager Supervisor
 - iii. Maryland Police Training and Standards Commission is providing training for ACC members (who have attended the 5-day training). This is a 1-day refresher course for ACC training – Open dates:
 1. September 18, 2024
 2. October 23, 2024
 3. November 13, 2024
 - iv. BPD policy updates
 1. New policies up for public comment from July 12-August 12, 2024. Members can click on the digital report provided in Director's Report.
 - v. Monthly ACC Data - # Cases heard 604 cases
 1. Note: numbers are subject to change
 2. ACC Chart - Metrics

ACC Previously Adjudicated & Upcoming Case Metrics

Metric
Number of cases heard this calendar year (excluding this meeting) 604 cases
Number of these cases delivered within 90 days of expiration 37 cases
Number within 60 days 64 cases
Number within 30 days 55 cases
Number within 15 days 262 cases
Number of completed investigations delivered to OECR past expiration 5 cases
Number of cases currently scheduled for the next meeting 22 cases
Number currently scheduled for the meeting after next 29 cases
8/8 = 13 cases
8/16 = 16 cases
Number of cases within 15 days of expiration on the date of their scheduled hearing 14 cases
Of these cases, the total involving 1 accused officer 9 cases
involving 2-3 accused officers 4 cases
involving 4-5 accused officers 1 cases
involving 6 or more officers 0 cases

- vi. Civil Rights Week
 - 1. At the PAD programming meeting it was decided to have panelists to speak on civilian oversight and police accountability in Baltimore City for the PAD division day – October 6, 2024.
 - 2. PAD will collaborate with the Community Relations Commission to host a neighborhood walk and resource fair at St. Peter Cleaver Church – October 11, 2024.
- vii. ACC meetings:
 - 1. August 8, 2024 (virtual and adjusted for board member attendance)
 - 2. August 16, 2024
 - 3. August 23, 2024
 - 4. August 30, 2024
 - 5. Note: Chief Kelly advised members to please contact Acting ACC Case Manager Supervisor Smith when unable to attend a meeting.
- viii. Jesmond Riggins asked about the complaint forms for CRB. Kashira Al-Sabir will be the initial point of contact. She will work with Tiffany to identify potential CRB complaints. Members weighed in.
- ix. CRB candidates are scheduled to be sworn-in on August 22, 2024.
- x. Jesmond Riggins spoke about the interaction with BPD and their processes.

E. Case Review

The Committee, in accordance with the Maryland Open Meetings Act, Md. Code Ann., General Provisions, 3-305(b)(1) may vote to go into closed session to “discuss the appointment, employment, assignment, promotion, discipline, compensation, removal, resignation, or performance evaluation of an appointee, employee, or official over whom it has jurisdiction or any other personnel matter that affects one or more specific individuals,” and to “comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter.”

- a. David Cramer moved to close the Open Session and move into the Closed Session. The Open Session was closed without objection at 10:23 am.
 - b. The Committee moved back into the Open Session at 12:47 pm.
 - c. Chair Hawkes adjourned the meeting without objection at 12:47 pm.
- F. Meeting was adjourned at 12:47 pm.

Next ACC Meeting: August 8, 2024, 9:00 am (Virtual)