

Administrative Charging Committee for Baltimore City

ACC Public Session Minutes

Friday, August 22, 2023

10am-5pm

7 E. Redwood St, 9th Floor, Baltimore, MD 21202

Attendees: (Committee Members) Tierra Hawkes (Chair), Raymond Kelly, Jesmond Riggins, David Cramer, and Kim Rogers. (Staff) Mariel Shutinya (Chief, PAB), TaShawn Smithrick, Marissa Crockett, and Robin Drummond.

A. Call to Order - Rollcall

- a. The meeting was called to order at 10:03 am by Tiera Hawkes (Chair).
- b. Roll call and introductions
 - i. Committee members
 - ii. Staff

B. Review and Approval of Agenda

- a. The Committee reviewed the Agenda. David Cramer moved to approve the August 22, 2023 Agenda. Agenda was approved without objections.
- b. Raymond Kelly moved to approve the August 11, 2023 public session Minutes seconded by Jesmond Riggins. Minutes approved without objections.
- c. David Cramer asked about the Civil Rights Week. Chief Shutinya gave an overview of the event. She will send the Agenda and invitation to ACC.

C. Staff Report

- a. Chief Shutinya gave the report and an overview of the meeting.
- b. Chief Shutinya discussed the results of the Doodle Poll for the ACC schedule. September 8, 2023 and September 15, 2023 were set.
 - i. She talked about a possible standing date for meetings. Fridays are the typical day of the week.
 - ii. Jesmond Riggins moved to make Fridays the standing meeting, seconded by David Cramer.
 1. Chair Hawkes and Chief Shutinya will be out on the last two weeks of September.
 2. Committee Members agreed to skip one of the two weeks.

D. Case Review

The Committee, in accordance with the Maryland Open Meetings Act, Md. Code Ann., General Provisions, 3-305(b)(1) may vote to go into closed session to “discuss the

appointment, employment, assignment, promotion, discipline, compensation, removal, resignation, or performance evaluation of an appointee, employee, or official over whom is has jurisdiction or any other personnel matter that affects one or more specific individuals.”

- a. David Cramer moved to close the Open Session and move into the Closed Session. The open session was closed without objection at 10:12 am.
 - b. The meeting was closed to the public at 10:12 am.
- E. The Committee moved into the Open Session at 12:03 pm.
- F. There was no further discussion in the Open Session.
- G. Meeting was adjourned by the Chair at 12:03 pm.

Next ACC Meeting: Tuesday, August 29, 2023 (10 am-5 pm)