

**Office of Equity and Civil Rights**  
**Wage Commission Meeting**  
**January 4, 2024**

Participating in the meeting via Microsoft Teams were Commissioners Sheryl Wood (Chair), John Barber, Max Grossfeld, and Chloe Starcher. Absent: Mark McLaurin. Also participating in the meeting were Staff: Aracely Stafford (Supervisor), James Peyton, (Investigator) and Marquiessa Whitaker-Black (Investigator).

**I. Call to Order/Welcome**

- a. The meeting was called to order at 3:04 p.m. by Chair Wood.
- b. Roll call of Commissioners and Staff.

**II. Items for Approval**

- a. Commissioner Barber moved to approve the November 9, 2023 minutes seconded by Commissioner Grossfeld.

**III. Director's Report**

- a. Report was presented by Supervisor Aracely Stafford.
  - i. Supervisor Stafford presented the Data as of December 2023, and FY'24 (attached)
  - ii. LCP Tracker is in progress. Wage will be meeting in two weeks. Will be up in six months. Trainings will be provided to Commissioners. Questions about subs vs prime regarding payroll violations. Chair Wood asked that Commissioners be invited in the decision-making.
  - iii. January 11<sup>th</sup> – new investigator will start
  - iv. OECR will be moving to a new building soon.
  - v. Chair Wood will meet with Commissioners offline regarding in-person meetings.
  - vi. Supervisor Stafford will be briefing the Mayor on the prevailing wage.
  - vii. Data Report (attached)

**IV. Fact Finding Conference**

- a. Trionfo Builders Inc – Late Payroll Violations
  - i. Investigator Whitaker-Black briefed Commissioners on the case.
  - ii. Chair Wood introduced the Commissioners and Staff.
  - iii. Roll Call- Mr. Trionfo of Trionfo Builders. Contract #24-001
  - iv. The Wage Commission waited and the other Contractors did not show.
- b. The Open Meeting was closed without objection at 3:30 pm. This meeting was closed under General Provisions Art. § 3-305(b) of the Open Meetings Act.<sup>1</sup>
- c. Wage Commissioners made a decision on the Late Payroll Violation.

**V. Discussion/Updates**

- i. Prevailing & Living Wage rates
  1. Supervisor Stafford gave an overview of the prevailing wage rates and the process
  2. Rates moved from paper to electronic
  3. Supervisor Stafford will be making a recommendation to the Mayor. A copy of the recommendation will be sent to Chair Wood.
- ii. LCP Tracker
  1. Commissioners Barber and Wood asked about assessing the Prime contractor vs subs through the new system.
  2. Chair Wood asked that Commissioners be invited in the decision-making.

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<sup>1</sup> Compliance checklist for meetings subject to the Maryland Open Meetings ...

<https://www.marylandattorneygeneral.gov/>. (n.d.).

[https://www.marylandattorneygeneral.gov/OpenGov%20Documents/Openmeetings/COMPLIANCE\\_CHECKLIST.pdf](https://www.marylandattorneygeneral.gov/OpenGov%20Documents/Openmeetings/COMPLIANCE_CHECKLIST.pdf)

iii. New Investigator – starting on January 11, 2024.

**VI. Closing**

There was no further business, and the Commissioners agreed to adjourn.

There being no further business, Chair Wood closed the meeting. The meeting was closed without objection at 3:45 p.m.

Respectfully submitted,

Robin Drummond  
Office of Equity and Civil Rights



**Wage Commission Meeting**

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**Director’s Report**

**WAGE COMMISSION DATA FISCAL YEAR 2024**

	DECEMBER	FY2024
Value of late payroll violations assessed	\$6,400.00	\$123,090
Number of late payroll violations issue	14	138
Amount collected in late Payroll violations	\$9,788	\$29,716
Number of violations disputed	1	2
Number of site visits	2	18
Value of investigation fines assessed	\$0	\$108,000

<b>Value of investigations fines collected</b>	\$25,625	\$6, 609
<b>Value of investigation restitution assessed</b>	\$0	\$78,127
<b>Value of investigations restitution</b>	\$3,040	\$4,717