

Office of Equity and Civil Rights
Wage Commission Meeting
October 5, 2023

Participating in the meeting via Microsoft Teams were Commissioners Sheryl Wood (Chair), John Barber, Mark McLaurin, Max Grossfeld, and Chloe Starcher. Also participating in the meeting were Staff: Caylin Young (Deputy Director), Lisa Kelly (Chief of Investigations), Aracely Stafford (Supervisor), Marquessa Whitaker-Black (Investigator), James Peyton (Investigator), and Jane Lewis (Law Department).

I. Call to Order/Welcome

- a. The meeting was called to order at 3:03 p.m. by Chair Wood.
- b. Roll call of Commissioners and Staff.
- c. Ms. Jane Lewis (Law Department) gave a summary of the Commissioner process.

II. Items for Approval

- a. Commissioner McLaurin moved to approve the September 7, 2023, minutes, seconded by Commissioner John Barber with corrections. Motion carried without objection.

III. Director's Report

- a. Report was presented by Supervisor Aracely Stafford.
 - i. Supervisor Stafford presented the Data as of October 5, 2023, and FY'24 (attached)
 - ii. Civil Rights Week 2023 – Wage Commission will do a compliance workshop. Target audience – contractors. November 2, 2023, at War Memorial. 10 am-12 pm.
 - iii. Civil Rights Breakfast – link and information will be sent to Commissioners.
 - iv. Data Report (attached)

IV. Fact Finding Conference

- i. Whiting-Turner – Late Payroll Violation - Case #24-931
- ii. Ms. Stafford gave an overview of the case.
- iii. Chair Wood introduced the Commissioners and Staff.
- b. The Open Meeting was closed without objection at 4:11 pm. This meeting was closed under General Provisions Art. § 3-305(b) of the Open Meetings Act.¹
- c. Wage Commissioners made a decision on the Late Payroll Violation.

V. Discussion/Updates

VI. Closing

There was no further business, and the Commissioners agreed to adjourn.

There being no further business, Chair Wood closed the meeting. The meeting was closed without objection at 4:31 p.m.

Respectfully submitted,

Robin Drummond
Office of Equity and Civil Rights

¹ Compliance checklist for meetings subject to the Maryland Open Meetings ...
<https://www.marylandattorneygeneral.gov/>. (n.d.).
https://www.marylandattorneygeneral.gov/OpenGov%20Documents/Openmeetings/COMPLIANCE_CHECKLIST.pdf



**Wage Commission Meeting
October 5, 2023
Director's Report**

WAGE COMMISSION DATA FISCAL YEAR 2024

	SEPTEMBER	FY2024
Value of late payroll violations assessed	\$28,360	\$58,380
Number of Late Payroll Violations Issue	22	80
Amount Collected in Late Payroll	\$330	\$13,540
Number of Violations disputed	1	2
Number of Site Visits	3	11
Value of Investigation fines assessed	\$17,350	\$28,000
Value of investigations fines collected	\$2,959	0
Value of Investigation Restitution assessed	\$16,895.69	\$24,548.99
Value of investigations restitution	\$4,717	\$4,717