

Office of Equity and Civil Rights
Wage Commission Minutes
April 4, 2024

Participating in the meeting via Microsoft Teams were Commissioners, Sheryl Wood (Chair), Chloe Starcher, John Barber, and Mark McLaurin (joined 3:23pm). Absent: Max Grossfeld. Also participating in the meeting were Aracely Stafford (Supervisor), Marquiessa Whitaker-Black (Investigator), James Peyton (Investigator), and Alexius Wilson (Investigator).

I. Call to Order/Welcome/Introductions

- a. The meeting was called to order at 3:18 p.m. by Chair Wood.

II. Items for Approval

- a. The March 7, 2024 Minutes were not voted on for approval. No quorum in the beginning. Tabled until the April monthly meeting.
- b. Chair Wood noted that it is important to have a quorum at the meetings. She would like an additional reminder sent to Commissioners to confirm their attendance.
- c. Chair Wood noted that these are Open Meetings, but she would like to be reminded at the next meeting to tell all attendees that there will be no recording.

III. Director's Report – Aracely Stafford

- a. Report
 - i. Data – FY' 2024 March (Attached)
 - 1. Value of late payroll violations assessed – 112,530.00
 - 2. Number of late payroll violations issued – 12
 - 3. Collected in late payroll violations - \$21,864.50
 - 4. Value of investigation fines assessed – \$0
 - 5. Value of investigation fines collected – \$0
 - 6. Value of investigation restitution assessed - \$316,382.58
 - 7. Value of investigation restitutions collected - \$39,143.12
 - ii. Meeting with City Solicitor went well. They would like to see the Quarterly Report.
 - iii. Civil Rights Week - Wage Day is Wednesday, October 9, 2024.
 - 1. Commissioners are invited to give feedback on their day.
 - iv. Wage initiated the implementation phase for LCP Tracker.

IV. Fact Finding Conference

- a. Prime: Nichols Contracting Inc – Convention Center, Late Payroll violation, Case No. GS-21802 and GS-23805
 - i. Subcontractors: Action Elevator Company, LLC
 - ii. Investigator Alexius Wilson gave a briefing of the case.
 - iii. Chair Wood introduced the Commissioners and Staff.
 - iv. Commissioners agreed to table the decision pending further information.
 - v. Commissioner McLaurin recused from voting.
- b. Prime: Harbor Boating, Inc – Late Payroll Violations
 - i. Subcontractors: None
 - ii. Investigator Whitaker-Black gave a briefing of the case.
 - iii. Chair Wood introduced the Commissioners and Staff.
- c. Hart to Heart Transportation – Late Payroll Violation – B50004898

- i. Supervisor Stafford gave a briefing of the case for Commissioners.
 - ii. There was not a contractor scheduled to attend.
 - iii. Commissioners agreed to review the case in a week and schedule a meeting to discuss.
 - d. Chair Wood reminded attendees about the Open Meetings Act.¹
 - i. Chair Wood stated that this is an Open Meeting but there is to be no recording.
 - ii. The meeting was not recorded and deliberations were not recorded in the minutes.
 - iii. Decision: Commissioners decided to wait for further information on the Nichols Contracting and Action Elevator case.
 - iv. Decision: Commissioners made a decision the Late Payroll Violation for Harbor Boating Inc.
 - v. Decision: Commissioners agreed to review the Hart to Heart Case in one week and then meet again to deliberate.

V. Closing

- a. There was no further business, and Chair Wood closed the meeting and will resume pending further information.
- b. Commissioners agreed to meet either April 11 or April 18 at 4pm pending a response from Commissioner McLaurin.

There being no further business the meeting was closed without objection. The meeting was adjourned without objections at 5:05 p.m.

Respectfully submitted,

Robin Drummond
Office of Equity and Civil Rights

¹ Compliance checklist for meetings subject to the Maryland Open Meetings ...
<https://www.marylandattorneygeneral.gov/>. (n.d.).
https://www.marylandattorneygeneral.gov/OpenGov%20Documents/Openmeetings/COMPLIANCE_CHECKLIST.pdf

Table 1 - Wage Data Report



Wage Commission Meeting
 March 7 2024
 Director's Report

WAGE COMMISSION DATA FISCAL YEAR 2024

	February	FY2024
Value of late payroll violations assessed	\$26,080	\$134,080
Number of late payroll violations issue	14	170
Amount collected in late Payroll violations	\$9,765.50	\$56,974
Number of violations disputed	1	3
Number of site visits	1	20
Value of investigation fines assessed	\$0	\$98,200
Value of investigations fines collected	\$700	\$32,984
Value of investigation restitution assessed	\$0	\$67,86.53
Value of investigations restitution Collected	\$39,143.12	\$18,722.24